Ashima

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**Scrum Master**

➢ **Professional Summary**

• Over **6 years of work experience** (IBM Pvt. Ltd and HCL Technologies) in IT within the role of Specialist , supporting the areas of **Agile Technology** with demonstrated leadership abilities and excellent communication skills.

• Responsible for introducing the core agile framework (**Scrum, Kanban and SAFe**) to the new teams. Responsible for capacity planning for the new formation of the team with the leadership. Introduced innovative ideas on **PI planning** to jump start a new team and introduce them to the Scrum frameworks.

• Tactical Scrum Master experience in **Facilitation, Impediment Removal and Coaching** the organization.

• Experienced Scrum Master currently **leading two teams**(8 members & 6 members) responsible for product delivery.

• **Coaches the development team and the product owner** through right agile metrics to adapt them and make a sustainable environment of work in the confines of the sprint. Responsible for coordinating the development of software systems to reach for the fix of software issues.

• **Certified Scrum Master to handle the Scrum Framework**.

• **Roles** (The people), **Artifacts** (Product backlog, Sprint backlog, Increment items) and **Events** (Sprint development Planning, Sprint Refinement calls, Sprint Retrospective and Sprint Review/Release calls).

• Lead entire development team including the Business through both leading(**Capacity planning, burnup charts**) and lagging metrics (**Burndown Chart**, **velocity charts**).

• To make sure that the development activities/user stories meet the Definition of Done(**DoD**) and Definition of Ready(**DoR**) within sprints.

• Identify and remove the dysfunctions to clear the path for development related to both **Scrum and people/culture dysfunctions** by engaging the development team in different problem-solving techniques.

• Responsible for providing regular development updates about the scope of the project to the business and escalating to follow emergency protocols in cases of inaccuracy in programs, delay in the delivery of the functions. **Proactively engaged with various departments of the organization** to avoid the possible pitfalls.

• Coordinate the software development systems as per the client requirements to present to the

client at **Scrum Reviews while making recommendation wherever necessary** to yield

more cost productive products.

• Maintaining and documenting software functionalities for one or more Scrum engineering teams in order to tweak/understand the criteria’s laid down as part of the **Acceptance Criteria**.

• Responsible for maintaining coding standards by strictly following the **CI/CD** (Continuous integration and continuous development).

➢ **Work Experience**

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| Company | HCL Pvt. LTd |
| Period | June 2019 – Till Date |
| Role | Senior Specialist |
| Responsibilities | - Follow scaled agile framework (SAFe) within the teams.    - Facilitates the Sprint development activities.  - Capacity planning of the teams( Story point estimation).  - Established good rapport within the organization to ease the removal of development dependencies with domain services team easing the data fetching.  - Introduced Jira to the team while updating it regularly for the ease of higher management.  - Attend all the necessary calls (SOS and ArtSync to ensure effective implementation of SAFe    - Maintaining coding standards by strictly following the Continuous integration and continuous development. |

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| --- | --- |
| Company | IBM Pvt. Ltd |
| Period | May 2015 – Jan 2019 |
| Role | Service Delivery Specialist |
| Responsibilities | - Introduced Agile principles of collaboration, prioritization, team accountability and visibility; ensured consistent application of scrum methodologies across the enterprise  - Familiarized the team to update the tasks and status effectively and efficiently on Mural, Slack.  - Utilized Pluralsight to compete up till advance level courses in Scrum master training.  - Introduced team and effectively facilitated Daily Stand-up class with-in the team.  - Handled Client calls to discuss any issues related to the operations and new scope.  - Performed all the operations tasks related to backup and restores. |

➢ **Education Qualification:**

Degree: Bachelor of Technology (2010-2014)

Stream: Computer Science

University: Punjab Technical University

College: Chandigarh Group of Colleges, Gharuan

Marks: 74.34%

Senior Secondary: XII (2010)

School: GMSSS Sec-19 Chandigarh.

Board: C.B.S.E

Marks: 64%

Secondary: X (2008)

School: Bhavan Vidyalaya, Panchkula

Board: C.B.S.E

Marks: 75.4%

**➢ Declaration**

I hereby declare that all the above-mentioned facts & figures are true to the best of my knowledge.

DATE Ashima